



Monterey County Department of Social Services Social Service Aide II – Spanish Bilingual*

Monterey County Department of Social Services is seeking enthusiastic applicants, who genuinely care about the community and its members, to fill 3 full-time Social Service Aide II – Spanish bilingual positions in Salinas, Seaside, and/or King City, California. Under general supervision, the Social Service Aide II provides a variety of non-technical, supportive services in the Department of Social Services; may assist social workers and eligibility workers in the performance of duties related to child and/or adult protection services; assist customers in the application and maintenance of benefits, in-home supportive services and household management; and perform other duties as assigned. **Monterey County is an Equal Opportunity Employer – Minorities, veterans, and persons with disabilities are strongly encouraged to apply.**

The Social Service Aide II – Spanish bilingual position provides ongoing opportunities for career advancement, training and daily satisfaction. Careers with the Department of Social Services offer the opportunity to promote the social and economic self-reliance of individuals and families served by providing essential resources and services to low-income families, veterans, vulnerable children and adults, and disabled individuals. Monterey County Department of Social Services welcomes, values and encourages diverse voices, opinions, perspectives and backgrounds to foster an environment where all viewpoints are appreciated. The Department currently has a team of approximately 874 dedicated members serving Monterey County residents.

To learn more about the Department of Social Services, go to: <http://mcdss.co.monterey.ca.us/>

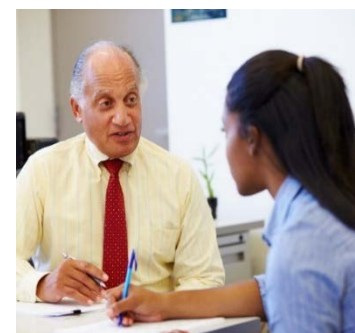
Final Application Date: Tuesday, February 13, 2018 at 5:00 PM PST

MINIMUM QUALIFICATIONS

The knowledge, skills and abilities may be acquired through various types of experience, education, or training, typically:

Equivalent to six months of experience performing the duties comparable to those of a Social Services Aide I in Monterey County.

While the above requirements outline the minimum qualifications, applicants may be further evaluated for qualifications beyond those listed. Those applicants that are determined to be most highly qualified will be invited to participate in the next step of the selection process.



CPS HR  CONSULTING

Providing Merit System Services

ADDITIONAL QUALIFICATIONS

- ***This position requires the ability to speak, read and write Spanish in addition to English. Candidates who have not passed the exam previously must take and pass the Merit System Services Spanish proficiency examination prior to appointment.**
- Employees who drive on County business to carry out job related duties must possess a valid CA Driver License for the class vehicle driven.
- The Department of Social Services will conduct a thorough background and reference check process which includes a Department of Justice fingerprint check.
- Employees must have and show their original Social Security Card and a valid CA Driver License or CA State ID on the first day of work.
- Government agencies accessing US government information, which include federal tax information must ensure that background investigation requirements for all agency employees and contractors that have access to federal tax information are consistent to the IRS background investigation requirements for access to federal tax information. Background requirements consist of three components which include, fingerprinting, citizenship verification and local law enforcement checks. State agencies must conduct investigation during time of hire and ensure a reinvestigation is conducted 10 years from the date of the previous background investigation for each employee that has access to federal tax information.

SALARY RANGE

\$2,805 - \$3,831/monthly

TENTATIVE EXAM DATES

Written Exam: Saturday, March 3, 2018

Bilingual Written Exam: Saturday, March 3, 2018

Bilingual Oral Exam: Saturday, March 17, 2018

Oral Exam: Week of April 9, 2018

BENEFITS

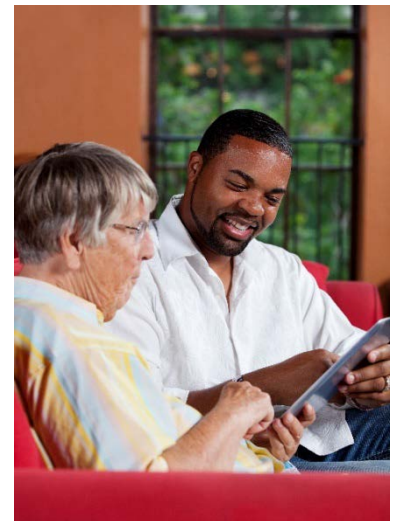
For additional information, please visit

<http://www.co.monterey.ca.us/personnel/Benefits.html#sheets>

LEARN MORE

For further information about the position click here: <http://www.co.monterey.ca.us/personnel/specifications.asp>

For further information about the application and selection process, foreign degree equivalency, special testing arrangements, etc. click here: <http://www.mss.ca.gov/>



ABOUT MONTEREY COUNTY

Located on California's picturesque Pacific Coast, the County of Monterey is blessed with mild weather year-round and is home to miles of beautiful beaches, spectacular mountain ranges, groves of redwoods, low-rolling foothills, and a bountiful valley. With a population exceeding 400,000, the County is proud of its vibrant citizenry, great traditions, educational opportunities, and multicultural lifestyles. Boasting such world-renowned attractions as the spectacular Big Sur Coast, 17-Mile Drive, Monterey Bay Aquarium, Cannery Row, the Steinbeck Center, the Monterey Jazz and Blues Festivals and Pebble Beach - possibly the world's most famous golf course, it's easy to see why an estimated 4.3 million visitors a year make Monterey County their destination of choice.



In addition to a thriving tourist trade, Monterey County's economy is largely based on a vigorous agricultural industry. Known as the 'salad bowl of the nation' the Salinas Valley provides fresh vegetables and salad greens to the entire country. California's 16th largest county also provides many educational opportunities for its residents including California State University at Monterey Bay, the Middlebury Institute of International Studies, the Defense Language Institute (DLI), Presidio of Monterey, and the Naval Postgraduate School (NPS). All these factors combine to make Monterey County a healthy, economically diverse region eager to foster and sustain an enriching lifestyle for its residents.

HOW TO APPLY

Applicants must submit a completed online application, including any of the additional documents/materials indicated. Additional documents/materials are included in the online application. Apply online by logging onto https://secure1.cpshr.us/mss_jobs/JobListings.aspx and click "Apply Now!" for this position. **Note: Your application and any additional material become the property of CPS HR Consulting. Please make a copy for your file. This bulletin will not be available online after the application deadline.**

QUESTIONS AND CONTACT

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