

# Monterey County Community Action Commission

Department of Social Services

1000 South Main Street, Suite 302, Salinas, CA 93901

Meeting Minutes from January 25, 2016 4:00-5:30 p.m.

I. Call to Order – Chair Ronald Holder 4:04 pm

II. Welcome and Introductions

**District 1** – Berna Maya – Absent  
Vacant  
Vacant

**District 4** – Nicole Williams – Present  
LeVonne Stone – Present  
Jim Kramer - Present

**District 2** – Ronald Holder, Chair – Present  
Cecilia Correa – Present  
Everett Sivils - Present

**District 5** – Fernando Elizondo – Present  
Linda Coyne – Excused  
Angel Rivera – Present

**District 3** – Ana Vargas – Absent  
Tony Acosta, Vice Chair-Present  
Emma Bojorquez – Excused

**Staff Present:** Margarita Zarraga, Glorietta Rowland, Lauren Miller, Arlene Boyd

**Guests:** Segundo Vigo, Roberto Garcia

III. Chair Ronald Holder called the meeting to order at 4:04 pm

IV. **Approval of November and December 2015 Commission Minutes and review of financial statements.** Commissioner Sivils pointed out a correction in the Minutes of November 16, 2015: his name was misspelled. He also pointed out that in the Monday, January 4, 2016 Exec. Team meeting showed Commissioner Acosta calling the meeting to order when it should have been Commissioner Holder. Commissioner Rivera pointed out a correction on the November 16, 2015 CAC minutes, he was shown as absent, when, in fact, he was present for the meeting. All corrections were made and noted. **MOTION TO APPROVE MINUTES WITH CORRECTIONS NOTED: ACOSTA/2<sup>ND</sup> SIVILS.** Reviewed the two (2) financial statements; one is for year end, and one is for the beginning of the year. Margarita also shared that there are two (2) contracts at the bottom of the report that are on a fiscal year, not calendar year. Executive Committee is currently reviewing commissioner attendance to meetings and will be discussing policy according to the CAC Bylaws in the near future.

V. **Review minutes from December's strategic and goal setting session:** Margarita reviewed the ideas and suggestions that resulted from the December 14, 2015, Strategic Retreat as shown below:

### **Strategic Ideas and Suggestions from Commissioners:**

- Commissioners wish to become more familiar with the Community, especially the agencies that provide services under CAP funding.

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- Commissioners would like to improve communication with fellow commissioners and the supervisor they represent.
- Commissioners would like to have a key role and responsibility to advocate on issues related to poverty.
- Commissioners would like to have a more active role in the community. Be able to visit service providers with the goal of learning more about their services.
- Commissioners would like to advocate for increase of resources for the homeless population.
- Commissioners would like to participate in trainings and conferences if funding is available.
- Commissioners would like to research and sign up to receive invitations for events where they can participate.
- Commissioners would like to advocate for a Living Wage ordinance as a way to get families out of poverty.
- This year CAP staff would be convening collaborative meetings with the contractors. Margarita shared that we have already our first meeting, and invitation was extended to all commissioners, but we understand the difficulty of attending during the day.
- Commissioner Coyne shared a great website “Consumer Action.org”. This organization offers lots of resources that can help with the CAP’s mission.
- Commissioners shared that they would like to see a “Plan of Action” or a work goal for each District.
- Commissioners would like to gain more knowledge of community issues, ie., homelessness. Margarita stated she could add to this list today if there are more items. Commissioner Stone stated she would like a list of the names of the homeless people in our community, specifically, the two homeless individuals who died recently. Glorietta said she might be able to get their names through law enforcement.

**VI. Establishment of the Strategic Plan Work Group-** Margarita stated that the CAC Chair needs to establish a committee with at least three commissioners to meet a maximum of 3 times. The committee will develop the strategic plan for the Community Action Partnership in cooperation with the CAP Staff. This will allow us to check on how we are doing as time goes by as well as meeting the requirement of this Work Group. Commissioners Stone, Sivils, and Williams have volunteered to be in this work group. Rivera volunteered as an alternate, if needed. Lauren will be in touch with the commissioners on setting up the planning sessions, which will be held after 4:00pm.

**VII. Review 8.3 (audit), documentation of Organizational Standards –** Margarita reviewed the Organizational Standards spreadsheet, specifically 8.3. The CAC now has a binder with all updated information for the Community Action Partnership available at all times. The binder is housed in the Community Action Commission Office. Margarita shared that the DSS audit that

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is in the binder, includes the CSBG grant. She added that if copies are requested by commissioners they could be provided.

**VII. CAC Vacancies Update – District 1 – and Homeless Issues Updates** - Margarita shared that there still two (2) vacancies for the Commission for District 1. There is one interested person, Roberto Garcia. She said she expects to hear about his appointment by the next CAC meeting. Margarita also stated that she has a lead for the second vacancy.

*Homeless Issues-* Margarita shared that the Salinas Warming Shelter has extended their hours during the inclement weather thru March 31, 2016. They are not at capacity which is 68 and the highest occupancy number has been 51. Also, DSS has contracted with Franciscan Workers for Dorothy's Place to remain open until 6:00 pm along with adding case management services. Monterey Peninsula is also planning to open a warming shelter. Glorietta shared information on countywide efforts geared to assist homeless families in Monterey County.

**VIII. Committee Reports/Committee Reports/Commissioner Reports/Staff Reports** - (not on the agenda)

Commissioner Elizondo shared that he is on the NMC Board of Trustees; they have a vacancy, and they are looking to fill the position by someone from this side of the peninsula. Commissioner Elizondo will send the Commissioners an e-mail from the CEO on the vacancy. He also shared that the Civil Grand Jury has formed a chapter in Monterey and they are recruiting jurors, from this side of the peninsula.

**Commissioner Williams** shared that she will be hosting a "Chat" with Supervisor Jane Parker and her staff on February 15 at her home to discuss community issues. Commissioner Williams will send an e-mail with her address inviting everyone.

**Commissioner Stone** shared on a Martin Luther King celebration, which included dinner. She said it was very successful with great attendance. Supervisor Parker was also in attendance as well as two Assembly members.

**Commissioner Rivera** shared that he will be participating in a group who obtained permission to go into Salinas Valley State Prison to work with the men on various issues. He also shared that he went on a ride along with the Monterey Police, and he learned that many people are homeless by choice, especially those within the age of 18-24.

**Margarita & Lauren – at the request of some commissioners**, briefly reviewed the recent media exposure that DSS has had in the past several weeks.

**VI. Adjourn** – Meeting adjourned at 5:25 pm. Next Meeting: February 22, 2016.

Respectfully submitted,

Arlene Boyd