

# Monterey County Community Action Commission

Department of Social Services

1000 South Main Street, Suite 110, Salinas, CA 93901

Meeting Minutes from April 18 2016 4:00-5:30 p.m.

I. Call to Order – Chair Ronald Holder 4:10 pm

II. Welcome and Introductions

**District 1** – Berna Maya – Excused  
Vacant  
Roberto Garcia - Present

**District 4** – Nicole Williams – Present  
LeVonne Stone – Present  
Jim Kramer - Excused

**District 2** – Ronald Holder, Chair – Present  
Cecilia Correa – Present  
Everett Sivils - Present

**District 5** – Fernando Elizondo – Excused  
Linda Coyne – Excused  
Angel Rivera – Present

**District 3** – Ana Vargas – Present  
Tony Acosta, Vice Chair-Excused  
Emma Bojorquez – Absent

**Staff Present:** Margarita Zarraga, Glorietta Rowland, Lauren Miller, Arlene Boyd, Elizabeth Hutton.

**Guests:** Segundo Alfonso Vigo

- III. Approval of February and March 2016 Commission Minutes: **APPROVED; CORREA; 2<sup>ND</sup> RIVERA;** Review Exec. Committee Minutes and Financial Statement for April 2016.
- IV. Review Required Organizational Standards Documentation for all Commissioners. – Lauren reviewed documentation for commissioners. And guided them to complete and sign all required documents as required by the Organizational Standards.
- V. Update on Strategic Planning Session scheduled for April 21 with the CalCAPA consultant - Margarita gave an update and reminded everyone that CalCAPA is providing CAP with much needed technical assistance in the development of a strategic plan. The consultant will be here at 11:00am, a group of commissioners have committed to participate, but all commissioners are encouraged to attend.
- VI. Establish the Nominating Committee – Margarita explained the nominating committee's responsibilities. Commissioner's Sivils and Rivera volunteered to be on the committee. They will provide a report at the next meeting.
- VII. Staff Report – Margarita reviewed the staff report. She also shared that Al Davis is retiring and will be recognized on April 30 at an event at the Embassy Suites. She also shared that a Letter of Interest has been submitted to Supervisor Armenta's office for the vacancy that we have in Dist. 1.

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- VIII. Commission Roundtable – Commissioner Garcia shared that the Monterey County Veterans Treatment courts are looking for mentors. He will e-mail flyer to everyone. Commissioner Williams shared there will be a Town Hall Forum regarding traffic concerns near schools. The event will take place at Mission Park Elementary School, on May 4, at 6:00pm. The Salinas Mayor, Supervisor Parker and City Councilmember McShane will be there. Commissioner Stone shared that the FORA Design group she is involved in, is planting trees around the community. Commissioner Correa shared that the Artichoke Festival will be celebrated in Castroville this year; there will also be a car show. She said that the community wants it back in Castroville. She will let Margarita know the date so that she can send it to the commission. Commissioner Sivils asked for clarification for the nomination committee; are the people that are coming up for re-appointment eligible to be nominated? Arlene will call the Commissioners up for re-appointment to get their interest for next term.

Glorietta reminded everyone to sign up for an agency they want to visit. The signing sheet was circulated.

- VIX. **Adjourn** – Meeting adjourned at 5:20pm. Next Meeting: May 16, 2016.

Respectfully submitted,

Arlene Boyd