

# Monterey County Community Action Commission

Department of Social Services

1000 South Main Street, Suite 110, Salinas, CA 93901

Meeting Minutes from June 20, 2016 4:00-5:30 p.m.

I. Call to Order – Chair Ronald Holder 4:05 pm

II. Welcome and Introductions

**District 1** – Berna Maya – Excused  
Maria Theresa Rodriguez-  
Excused  
Roberto Garcia - Present

Emma Bojorquez – Present  
**District 4** – Nicole Williams – Present  
LeVonne Stone – Present  
Jim Kramer - Present

**District 2** – Ronald Holder, Chair – Present  
Cecilia Correa – Present  
Everett Sivils - Present

**District 5** – Fernando Elizondo – Present  
Linda Coyne – Excused  
Angel Rivera – Present

**District 3** – Ana Vargas – Present  
Tony Acosta, Vice Chair-Present

**Staff Present:** Margarita Zarraga, Glorietta Rowland, Lauren Miller, Elizabeth Hutton.

**Guests:** Mae Green Smith, Cheryl Camany

III. Approval of May 2016 Commission Minutes: **APPROVED; Acosta; 2<sup>ND</sup> RIVERA;**  
Reviewed Exec. Committee Minutes and Financial Statement for June 2016.

IV. **Presentation-** Cheryl Camany, Salinas City Elementary School, Family Resource Center(FRC). Ms Camany reported that there are six FRC's in Monterey County. The Homeless Education Family Resource Center is located at 110 Wood St, #K4, Salinas. As of July 2016 her department will have 3 staff members. The FRC will also begin serving Foster youth with supportive services needed to succeed in school. As Homeless Liaison, Ms. Camany provides services to students identified as homeless in her district. The agency may also provide services across school districts to assist homeless children in stabilizing. The Family Resource Center provides English and parenting classes, food, clothing and a variety of other services and special events. Mentors from local businesses come in to provide educational and informational sessions to parents. Handouts were distributed.

V. **Commission's endorsement of CSBG State Contract Amendment #2-** Margarita presented the contract amendment to the commission for endorsement. **Endorsed; Garcia; 2<sup>nd</sup> Correa.** Margarita reported that the Allocations Committee met on June 15, 2016 to review the nine proposals from current CAP contractors requesting additional CSBG funds. Proposals were reviewed in consideration of the 2015 Community Action Plan countywide service priorities. Two agencies were selected to receive the funds. Franciscan Workers of Junipero Serra and The Village Project, Inc. The Allocations Committee ranked Community Homeless Solutions 3<sup>rd</sup> place on the selection list. Margarita mentioned the possibility of CAP receiving an additional \$17,000 of discretionary funding. If this funding becomes available, Community

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Homeless Solutions could also be funded. Margarita stated that both sources of funding must be fully expended by December 31, 2016.

- VI. Election of Officers-** Margarita distributed and reviewed the Election of Officers memo detailing the duties of CAC Chair and Vice-Chair and the criteria to qualify. Margarita then presented the slate of nominees for FY2016-17. She called for additional nominations from the floor. Nominees for Chair: Everett Sivils, LeVonne Stone, Ronald Holder, Fernando Elizondo, Angel Rivera. Ballots were distributed and vote was taken. Everett Sivils was elected CAC Chair for FY 2016-17. Nominees for Vice-Chair: LeVonne Stone, Angel Rivera, Ronald Holder. Vote was taken. Angel Rivera was elected Vice-Chair for FY 2016-17. Margarita expressed her appreciation to outgoing Chair Ronald Holder. Commissioners encouraged recognition from the Board of Supervisors for CAC officers. Commissioner Elizondo inquired about the status of commissioners when a new Supervisor is elected. Margarita stated that commissioners are “grandfathered in” and usually remain seated. Then the supervisor will schedule a meeting with each commissioner.
- VII. Review documentation for Commission Members as required by the Organizational Standards-**Commissioner documentation was reviewed by Lauren Miller. Ethics training needs to be completed by three Commissioners.
- VIII. Staff Report and review of July meeting schedule-**Margarita asked commissioners if they are available for the July 18 commission meeting. A quorum of those in attendance indicated availability for the July meeting. Glorietta provided the staff report. Commissioners shared their experiences from recent CAP subcontractors site visits.
- IX. Strategic Plan Update-** Lauren presented the 1<sup>st</sup> draft of the 2016-17 Strategic Plan. This Strategic Plan will be for 1 ½ years in order to align with the Community Action Plan. Lauren shared that CalCAPA consultant, Lucy Hernandez encouraged the CAP team to begin by strengthening internally/developing agency capacity.
- X. CAP Vision and Bylaws Revision Update-** Liz Hutton shared that the ad-hoc committee for the CAC bylaws revision will be reviewing her recommendation. She expressed appreciation to Commissioner Stone for her input. Ronald Holder expressed appreciation to Commissioners and staff for their support. Margarita expressed thanks to Tony Acosta for his service as Vice-Chair.
- XI. Adjourn –** Meeting adjourned at 5:35 pm. Next Meeting: July 18, 2016.

Respectfully submitted,

Glorietta Rowland