

Monterey County Community Action Commission

Department of Social Services

1000 South Main Street, Suite 110, Salinas, CA 93901

Meeting Minutes from July 18, 2016 4:00-5:30 p.m.

I. **Call to Order:** Meeting called to order by Chair Sivils, 4:07pm

II. Welcome and Introductions:

Commissioners:

District 1 – Vacant

Maria Theresa Rodriguez – present

Roberto Garcia – Excused

District 4 – Nicole Williams – Excused

LeVonne Stone – Present

Jim Kramer – Present

District 2 – Ronald Holder – Present

Cecilia Correa – Excused

Everett Sivils – Present

District 5 – Fernando Elizondo – Absent

Linda Coyne – Present

Angel Rivera – Excused

District 3 – Ana Vargas – Present

Tony Acosta – Present

Emma Bojorquez – Excused

Staff: Margarita Zarraga, Glorietta Rowland, Elizabeth Hutton, & Arlene Boyd

Guests: Jane Meade-Roberts, Lucas-Baptiste Cassiopeia, Bianca Din, Debra Perez & Thelma McIntosh

III. **Minutes and Financial Statement Review (ACTION ITEM):** Approval of June 2016 Commission Minutes, **APPROVED; ACOSTA; 2ND COYNE;** Reviewed Executive Committee Minutes and Financial Statement for July 2016.

IV. **Presentation:** Domestic Violence: Gaps in Services, testimonial. A domestic violence survivor shared her personal story regarding domestic violence from childhood to present. Shared how the agencies CAP funds helps people in need who want to change their lives for the better.

V. **Monterey County Community Action Partnership Strategic Plan (ACTION ITEM):** Margarita shared that a copy of the final draft plan was sent to all Commissioners via email before the meeting. The plan is now finalized and ready for approval. The terms of this plan are set for implementation in July 2016 through December 2017. The plan is a result of all the input from Commission and staff workgroups as well as consultation from the ROMA Certified CalCAPA consultant who came to assist with a full day instruction in plan development. The plan contains strategies that will make MCCAP stronger as an agency and Commission in the community. **APPROVED; ACOSTA; 2ND HOLDER.**

VI. Staff Report:

- a. The lease agreement between the City of Salinas and the Franciscan Workers has been approved by the Salinas City Council for 115 Lake Street. That location will house the Chinatown Health Services Center.
- b. CSBG funding, received \$17,000 in CSBG discretionary funding which the allocations committee assisted in appropriating.
- c. CAC Vacancies – continue active recruitment for District 1
- d. Contractor Site Visit Update – Food Bank site visit to be scheduled for August.
- e. Housing Support Program request for continued funding application was submitted on July 15th. Request for Proposals to be released in next 60 days seeking the program provider.

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- f. The new organizational standards have been put into an online assessment tool and the State has asked for all required information to be uploaded for review. Information to be uploaded includes items such as sign-in sheets, agendas, and other supportive documentation to show compliance with the new standards. It is due by Friday, July 22, 2016. Staff will share feedback with the Commission when it is received from the State.
- g. CAC will be hosting a Training/Retreat November 17th, 2016 on board development and capacity building. More details to follow as the event draws closer.

VII. Committee/Commissioner Reports:

- a. Stone: Shared that she participated in a Pesticide Rally in Sacramento, CA and protested in front of the EPA office. Also shared participation in a “Black Lives Matter” march in Seaside, CA and there will be a community forum, “Impacting to Make a Positive Difference with Community Voices” on July 23, 2016 at the Monterey College of Law starting at 10am.
- b. Hutton: Shared that the Village Project is having a rally tonight at 6pm at Seaside City Hall.
- c. Vargas: Shared that there will be a farm workers event in Greenfield, CA at Battery Park on August 28th, 2016 from 10am – 7pm. There will be 3-5 agencies there and will send a flyer to Margarita to be forwarded to all Commissioners.

VIII. Adjourn: Meeting adjourned by Chair Sivils, 5:08pm. Next meeting: September 19, 2016

Respectfully submitted,
Arlene Boyd