

**Monterey County Community Action Commission**  
**Department of Social Services**  
**1000 South Main Street, Suite 110, Salinas, CA 93901**  
**Meeting Minutes from September 19, 2016 4:00-5:30 p.m.**

I. **Call to Order:** Meeting called to order by Chair Sivils, 4:06pm

II. **Welcome and Introductions:**

**Commissioners:**

**District 1 –** Vacant

Maria Theresa Rodriguez – Absent  
Roberto Garcia – Present

**District 4 –** Nicole Williams – Present

LeVonne Stone – Present  
Jim Kramer – Present

**District 2 –** Ronald Holder – Present

Cecilia Correa – Excused  
Everett Sivils – Present

**District 5 –** Fernando Elizondo – Excused

Linda Coyne – Absent  
Angel Rivera – Excused

**District 3 –** Ana Vargas – Absent

Tony Acosta – Present  
Emma Bojorquez – Present

**Staff:** Margarita Zarraga, Glorietta Rowland, Lauren Miller, Elizabeth Hutton, & Arlene Boyd

**Guests:** Fatima Dias, Segundo Vigo

III. **Minutes and Financial Statement Review (ACTION ITEM):** Approval of July 2016 Commission Minutes, Change Requested: Event in Greenfield at “Patriot Park” not Battery Park: **Change noted. APPROVED; ACOSTA; 2<sup>ND</sup> GARCIA;** Reviewed Executive Committee Minutes and Financial Statement through September 2016.

IV. **Public Comment:** None

V. **Presentation:** Fatima Dias, Impact Monterey County: Shared data collected from the people of Monterey County, approx. 7000 people participated in a comprehensive survey. Youth and adults alike, all parts of the county were included. United Way asked participants what they would want to see in Monterey County in terms of resources and services. The Survey asked participants to share their vision and their aspirations for a better life in this county. Fatima mentioned that all the findings are included in the report which is available on line.

VI. **Commission Report:** Margarita shared information about their recent Food Bank Agency site visit. She had the commissioners that attended with her to share information as well. Commissioner Kramer is looking for other locations for the Food Bank because he feels they have outgrown their current location. Chair Sivils enjoyed the tour and also seeing how CAP plays a big part in their successes.

VII. **Strategic Plan Progress Report: (ACTION ITEM):** Approval of Community Action Commission Bylaws Update **APPROVED ACOSTA; 2<sup>ND</sup> GARCIA;** Lauren shared the highlights of the Strategic Plan progress so far and work on updating the By-Laws. Ex. Committee provided their support to the draft. Significant changes include: increase terms of officers from 1 year to 2 years; added description as to the election process; and updated descriptions of the officer’s responsibilities; moved development committee to special committee; added information on presteps for a commissioner who could be removed for cause. After approval here, then on to County Counsel and finally up to the Board of Supervisors’ approval

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**VIII. Staff Report:**

- a. Salinas will be hearing a proposal to update the existing ordinance that allows camping from 6:00pm to 6:00am. The meeting will be tomorrow, Sept. 20, at 4:00pm.
- b. Margarita shared the flyer for the Commissioner's Retreat which will be Thursday, November 17, 2016 at the Harden Foundation. A map will be sent to the commissioners a later date. This retreat also links to the CAP's Strategic Planning which will assist in moving the plan forward. Services Center opening in Chinatown on Oct. 3.
- c. Lauren shared the timeline planning and organization for the CAP Plan & Needs Assessment Process for 2018-2019. This plan needs to be approved by the Board and submitted to the state by June 30, 2017. The CSUMB intern, Liz Hutton is working on the survey development and the actual administration of it along with CAP staff and the commissioners will be invited. She asked for volunteers to distribute surveys to the community to assist with gathering information for our assessment plan. CAP staff will assist and train commissioners who are willing to assist with this project.
- d. CAC Vacancies – continue active recruitment for low income representative District 1

**IX. Committee/Commissioner Reports:**

- a. Commissioner Kramer shared information on a Veterans Stand Down event held in Marina last month. There were 400 veterans there, and 11 families. The event was held over a period three days. Legal services, dental and medical assistance services were offered.
- b. Commissioner Stone stated she is getting calls from people complaining about the smoke from the fire. She is also hearing from people who are getting rent increases notices. Many of them are on Section 8.

**X. Adjourn:** Meeting adjourned by Chair Sivils, 5:15pm. Next meeting: October 17, 2016

Respectfully submitted,  
Arlene Boyd