

Monterey County Community Action Commission
Department of Social Services
1000 South Main Street, Suite 110, Salinas, CA 93901
Meeting Minutes from October 17, 2016 4:00-5:30 p.m.

I. **Call to Order:** Meeting called to order by Chair Sivils, 4:00pm

II. **Welcome and Introductions:**

Commissioners:

District 1 – Vacant

Maria Theresa Rodriguez – Present
Roberto Garcia – Absent

District 4 – Nicole Williams – Present

LeVonne Stone – Present
Jim Kramer – Present

District 2 – Ronald Holder – Present

Cecilia Correa – Present
Everett Sivils – Present

District 5 – Fernando Elizondo – Excused

Linda Coyne – Excused
Angel Rivera – Excused

District 3 – Ana Vargas – Excused

Tony Acosta – Present
Emma Bojorquez – Present

Staff: Margarita Zarraga, Glorietta Rowland, Lauren Miller

Guests: Horacio Amezcuita, Thelma McIntosh, Segundo Vigo, Juan Martinez

III. **Minutes and Financial Statement Review (ACTION ITEM):** Approval of September 2016 Commission Minutes, **APPROVED; Acosta; 2ND Correa;** Reviewed October Executive Committee Minutes, change noted, reviewed October 2016 Financial Statement. Commissioner Rodriguez requested that the Food Bank be asked to provide a letter of explanation regarding CAP allocation expenditures and sources of donations to the agency.

IV. **Public Comment:** Horacio Amezcuita is a resident of San Gerardo. Mr. Amezcuita stated he manages a housing co-op for farm workers. Mr. Amezcuita also said he is active in the community and indicated his interest in being a member of the CAC. Margarita will send him information and will stay in touch with him.

V. **Presentation:** Juan Martinez shared his idea of how to create emergency shelter projects using card board banners and discarded political campaigning signs. Mr. Martinez would like to organize community groups to find locations where the shelters could be set. Commissioner Stone said this may be a good idea for vacant property on former Ft. Ord.

VI. **2017 Contract Renewals (ACTION ITEM):** Commissioner Acosta presented the Executive Committee recommendation for 2017 CAP contract renewals, **APPROVED. Acosta; 2nd Williams;** Margarita discussed the process followed for evaluating contractor's performance.

VII. **2018-19 Community Action Plan /Needs Assessment:** Margarita discussed the CAP Plan Needs Assessment. Liz Hutton, CSUMB Intern developed a survey tool that will be utilized. The Public Forum will be held at the Vineyard Church in Salinas on January 12, 2017. Commissioner Stone requested that another focus group be held in the Monterey Peninsula area. Commissioner Stone stated she will work on identifying the venue. Margarita reported that four regional areas of the county will be reached out to conduct surveys. The first site in which surveys will be administered is the North County Recreation and

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Parks District in Castroville on October 27. The last day to administer surveys will be on January 12 at the Public Forum.

- VIII. Strategic Plan Progress Report:** Lauren provided updates on the status of the Bylaws revision and the CAP brochure. Lauren also stated that during the upcoming Commissioner Retreat, capacity building and team building are topics to be addressed as identified in the 2016-17 CAP Strategic Plan.
- IX. Staff Report:** Margarita stated that due to the Commission Retreat, an Executive Committee meeting and a regular Commission meeting in November could be canceled at the group's discretion. The Commission decided to cancel both meetings. The December Commission meeting will be a short business meeting followed by a reflection on 2016 accomplishments and an opportunity to envision goals and objectives for 2017. Commissioners decided they would like the December meeting to include a potluck. Margarita will send a sign up list for food items. Commissioner Holder shared a brief overview of the site visits to Housing Resource Center and the Franciscan Workers programs. Glorietta reviewed the October staff report.
- X. Commissioner Roundtable:** Commissioner Kramer reported that Lapis Road outside of Marina has been experiencing an increasing number of homeless encampments and RV parking. He believes there should be a location where people can park their vehicles. He also mentioned that he has read information regarding "Tiny Homes" being donated to veterans and their families. Commissioner Stone expressed her concern about the lack of affordable housing for persons experiencing homelessness. She would like for the commissioners to research housing options and resources. Commissioner Sivils mentioned that the CAP Learning Communities Resource Center website is a valuable source of information. Webinars are provided regularly. Margarita will send the link to commissioners.
- XI. Adjourn:** Meeting adjourned by Chair Sivils, 5:30 pm Next meeting: December 19, 2016

Respectfully submitted,
Glorietta Rowland