

Monterey County Community Action Commission
Department of Social Services
1000 South Main Street, Suite 110, Salinas, CA 93901
Meeting Minutes from October 16, 2017 4:00-5:30 p.m.

I. Call to Order: Meeting called to order by Chair Sivils, 4:05 pm

II. Welcome and Introductions:

Commissioners:

District 1- Magaly Zagal-Excused
Maria Theresa Rodriguez- Exc.
Roberto Garcia –Present

District 4 – Nicole Williams – Excused
LeVonne Stone – Absent
Jim Kramer – Present

District 2–Ronald Holder – Present
Cecilia Correa – Excused
Everett Sivils – Present

District 5- Fernando Elizondo –Present
Linda Coyne – Present
VACANT

District 3 -Ana Vargas – Excused
Yanely Martinez- Present
Emma Bojorquez – Present

Staff Present: Lauren Suwansupa, Glorietta Rowland, Arlene Boyd

Guests Present: None

III. Minutes and Financial Statement Review (ACTION ITEM): MOTION to approve Roberto Garcia, 2nd by Yanely Martinez of September 2017 Commission Minutes. October Executive Committee minutes and financial statement were reviewed.

IV. Public Comment: None

V. Presentation Training – Glorietta and Lauren provided a training session on the County process for Request for Proposals. Commissioners were provided with an overview of the procurement protocol and timelines. The CAP Request for Proposals initiated on 9/28/17 and closed on 10/19/17.

VI. Monthly Commissioner’s Packet: – Lauren shared that there is a shared concern on the mailing of hard copy packets each month in addition to e-mail. After discussion, it was agreed that any commissioner who would prefer to receive them in the mail, would let us know; otherwise packets will continue to be e-mailed only.

VII. November CAC Meeting -Glorietta asked the commissioners how they would like to move forward with our November/December meetings. It was agreed that we would have a November potluck/meeting and cancel the meeting for December due to the Holidays. Staff will get a signup sheet for commissioners to volunteer a dish.

VIII. Presentation to the Board -Glorietta shared that Ronald Holder presented the Community Action Partnership Summary Report 2016-2017 to the Board of Supervisors on October 10, 2017.

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- IX. Shelter Update** -Glorietta shared that the location as changed for the Warming Shelter to 111 W. Alisal, and is scheduled to open on December 1, 2017. Also, planning for a permanent year-round shelter on Natividad Road which is a couple years in the future.
- X. Vehicle Parking at Lapis Rd. Update**, road should be clear during the day, parking is only allowed at night. The County is planning to launch a Safe Parking program at the DSS' Coastal office.
- XI. CAP Strategic Planning** -Lauren discussed the e-mail previously sent to commissioners regarding strategic plan workgroups and shared some ideas that were provided to her. She asked the commissioners to think about the ideas shared and select 3 goals that can be included in the new Strategic Plan. Commissioners selected three preferred strategies to address within the 2018-19 Strategic Plan. The information will be further discussed at the Strategic Plan Workgroup and presented to the full commission at the November meeting.
- XII. Commissioner Roundtable:**
Commissioner Martinez reported that Hero Bikers from San Francisco will meet in Greenfield at Patriot Park.

Commissioner Holder mentioned the new Mobile Health Clinic providing services in Seaside and inquired if additional locations will be available.

Commissioner Sivils provided a warning that a scam is being conducted in the area by persons posing as law enforcement and demanding money from victims.
- XIII. Adjourn:** Meeting adjourned by Chair Sivils, 5:35 pm. Next meeting November 20, 2017.

Respectfully submitted,
Arlene Boyd