

**Monterey County Community Action Commission**  
**Department of Social Services**  
**1000 South Main Street, Suite 110, Salinas, CA 93901**  
**Meeting Minutes from November 20, 2017 4:00-5:30 p.m.**

**I. Call to Order:** Meeting called to order by Chair Everett Sivils, 4:30 p.m. after Holiday Networking

**II. Welcome and Introductions:**

**Commissioners:**

**District 1-** Roberto Garcia –Absent  
Maria Theresa Rodriguez- Present  
Magaly Zagal-Present

**District 4 –** LeVonne Stone – Excused  
Jim Kramer – Absent  
Nicole Williams – Present

**District 2–** Cecilia Correa – Present  
Everett Sivils – Present  
Ronald Holder – Present

**District 5-** Linda Coyne – Present  
VACANT  
Fernando Elizondo –Present

**District 3 -** Yanelly Martinez- Absent  
Emma Bojorquez – Excused  
Ana Vargas – Excused

**Staff Present:** Margarita Zarraga, Glorietta Rowland

**Guests Present:** None

**III. Action- Minutes and Financial Statement Review: MOTION to approve** Fernando Elizondo, 2<sup>nd</sup> by Cecilia Correa. November Executive Committee minutes and financial statement were reviewed.

**IV. Public Comment:** None

**V. Commissioners Training:** Glorietta provided an overview of the status of the 2017 CAP Request for Proposal. Ranking and review of submitted proposals was conducted on October 25. Contract negotiation meetings were held the following week. Commissioners reviewed samples of a final agreement and attachments. Glorietta reported that nine community-based organizations were selected.

**VI. Action- Allocation Committee Report- Endorsement of CAP Awards:** Margarita presented the final list of 2017 CAP awardees and mentioned that three of the selected agencies have not previously received CAP funding. **MOTION** to endorse 2018 Contract Awards made by Ronald Holder, 2<sup>nd</sup> by Fernando Elizondo, and unanimously approved.

**VII. Strategic Plan Update:** Margarita reviewed the 2016-17 Strategic Plan Worksheet which identifies goals that were completed and those goals that are still in progress. She stated that at the suggestion of Everett Sivils, those pending goals would be included in the new 2018-2019 Strategic Plan. A Strategic Plan update and possibly a draft will be further reviewed and discussed at the January 2018 CAC meeting. Margarita expressed her appreciation to the Strategic Planning Committee members for their work and valuable input.

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- VIII. Staff Report:** Glorietta reported that plans to open the Winter Warming Shelter are still on track. The warming shelter is scheduled to open on December 1, 2017. The pilot Safe Parking Program will also open on December 1 at the County Coastal office parking lot in Marina. Press Releases will go out once all documents are finalized.
- IX. Adjourn:** Meeting adjourned by Chair Everett Sivils, 5:45 pm. Next meeting January 16, 2018

Respectfully submitted,  
Glorietta Rowland